



FITNESS CENTER ***Rules and Regulations***

Rules and regulations for the use of the 2100 Penn Fitness Center are established and enforced by Boston Properties Limited Partnership. Each tenant is asked to comply with the following rules and regulations. The 2100 Penn Fitness Center reserves the right to amend, delete or add to these policies and procedures as necessary for the proper operation of the facility.

PLEASE READ AND SIGN. THIS SIGNED COPY OF THE RULES AND REGULATIONS WILL BECOME PART OF YOUR PERMANENT FILE.

Tenants have 24/7 Access (Security Key)

HOURS OF HVAC OPERATION:

Monday – Friday: 5:30 am to 8:00 p.m.
Saturday - Sunday: 9:00am to 4:00 p.m.
Attendant Hours (M-F): 7:00am to 3:00pm

The 2100 Penn Fitness Center reserves the right to alter and amend the hours of operation from time to time as the need arises.

GUEST RULES:

The 2100 Penn Fitness Center is for the exclusive use of the tenants at 2100 Penn Commercial Office Building. All users must have an executed Waiver of Liability on file with 2100 Penn prior to using this facility. Guests are not permitted to use the 2100 Penn Fitness Center. The “no guest” policy is necessary for insurance purposes.

FOOD AND BEVERAGE/SMOKING:

No food or beverages will be consumed in either the locker rooms or exercise room except during special events sponsored by the 2100 Penn Fitness Center. Plastic water bottles are permitted in the 2100 Penn Fitness Center. Smoking is absolutely prohibited within the confines of the facility including the locker rooms.

PROPER ATTIRE:

While using the 2100 Penn Fitness Center, individuals may wear: shorts, tank tops, warm-up suits, tights, or leotards. Shirts are required and appropriate footwear must be worn at all times. NOTE: The 2100 Penn Fitness Center reserves the right to deny admission to anyone wearing attire with suggestive, lewd, or offensive legends or logos.

LOCKERS:

Lockers are available for use during each exercise session. Individuals are responsible for providing a lock to secure personal belongings. The 2100 Penn Fitness Center and its affiliates are not responsible for items lost, stolen, or damaged while stored in lockers. Gym bags will not be allowed in the exercise room. **PERSONAL BELONGINGS ARE NOT TO BE LEFT IN NOR ARE LOCKS TO BE LEFT ON LOCKERS EXCEPT WHILE YOU ARE EXERCISING. THESE ITEMS WILL BE REMOVED IF LEFT OVERNIGHT.**

TOWELS:

The 2100 Penn Fitness Center provides a towel service. Tenants are expected to use a sanitizing wipe not a towel when exercising to wipe perspiration off of the machines. There is a **two towel limit** per tenant, please be conscious of this. Towels are to be returned to the proper receptacles in the facility. Abuse of the towel privilege may result in the elimination of towel service to the facility.

SHOWERS:

Toiletries are provided in the locker rooms for your convenience. These amenities will be discontinued if this privilege is abused, i.e., items provided are removed from the locker room.

EQUIPMENT:

Tenants are to return all equipment to its proper location when they have completed their workout in the free weight area. All cardiovascular equipment must be wiped down using the sanitizing wipes provided in the facility.

EQUIPMENT MALFUNCTIONS:

Tenants must immediately report any piece of equipment that is not functioning properly so that it may be evaluated and serviced promptly. Please understand and acknowledge that equipment may, from time to time, be out of order. When special factory parts must be ordered, some units may be unavailable for several weeks. Please understand that any equipment in need of maintenance will be repaired as quickly as possible.

COMPLIANCE:

Tenants are required to comply with the policies and procedures of the 2100 Penn Fitness Center and to be under the guidance and supervision of the 2100 Penn Fitness Center property management staff while in the facility. If a tenant violates any of these policies and procedures or any other rules posted in the facility, or if a tenant's conduct is not in the best interest of the tenantship, the 2100 Penn Fitness Center may elect to suspend/terminate the individual tenant's privileges after giving proper notice of such violations to the tenant.

GROUND FOR REVOKING OR SUSPENDING TENANTSHIP:

Violation of any rule or regulation set by the 2100 Penn Fitness Center is grounds for either suspension or revocation of privileges.

I have read the above rules and regulations pertaining to my participation in the 2100 Penn Fitness Center. I will comply with said requirements with the understanding that if I do not, my tenant privileges may be forfeited.

Signature

Date